

MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE
SUMY NATIONAL AGRICULTURAL UNIVERSITY

EDUCATIONAL PROFESSIONAL PROGRAM

"ADMINISTRATIVE MANAGEMENT"

Second level of higher education

specialty 073 "Management"

Qualification: Master of Administrative Management

(2022 recruitment year)

APPROVED
SCIENTIFIC COUNCIL OF SUMY NAU

«28» 03 2022 y., protocol № 11

Chairman of the Scientific Council  /V.I.Ladyka/

The educational program will put into operation from
1.09.2022 y.

Rector  /V.I.Ladyka

(order № 77-k from " 01 " 04 2022)

Sumy 2022

LETTER OF AGREEMENT
educational and professional program

Project group consisting of:

Chairman of the project group:


Doctor of Economics, Professor of Public
Management and Administration Chair



L.I. Kalachevska

Members of the project group:

Ph.D., Associate Professor of Public
Management and Administration Chair



A.M. Brychko

Ph.D., Associate Professor of Public
Management and Administration Chair



S.M. Lukash

Considered and approved at an extended meeting of the chair with the participation of student activists and stakeholders protocol № 14 from March 23 2022 y.

Head of educational department



N.V. Kolodnenko

Head of the department of quality,
licensing and accreditation, Ph.D., Associate Professor  I.D. Sklyar

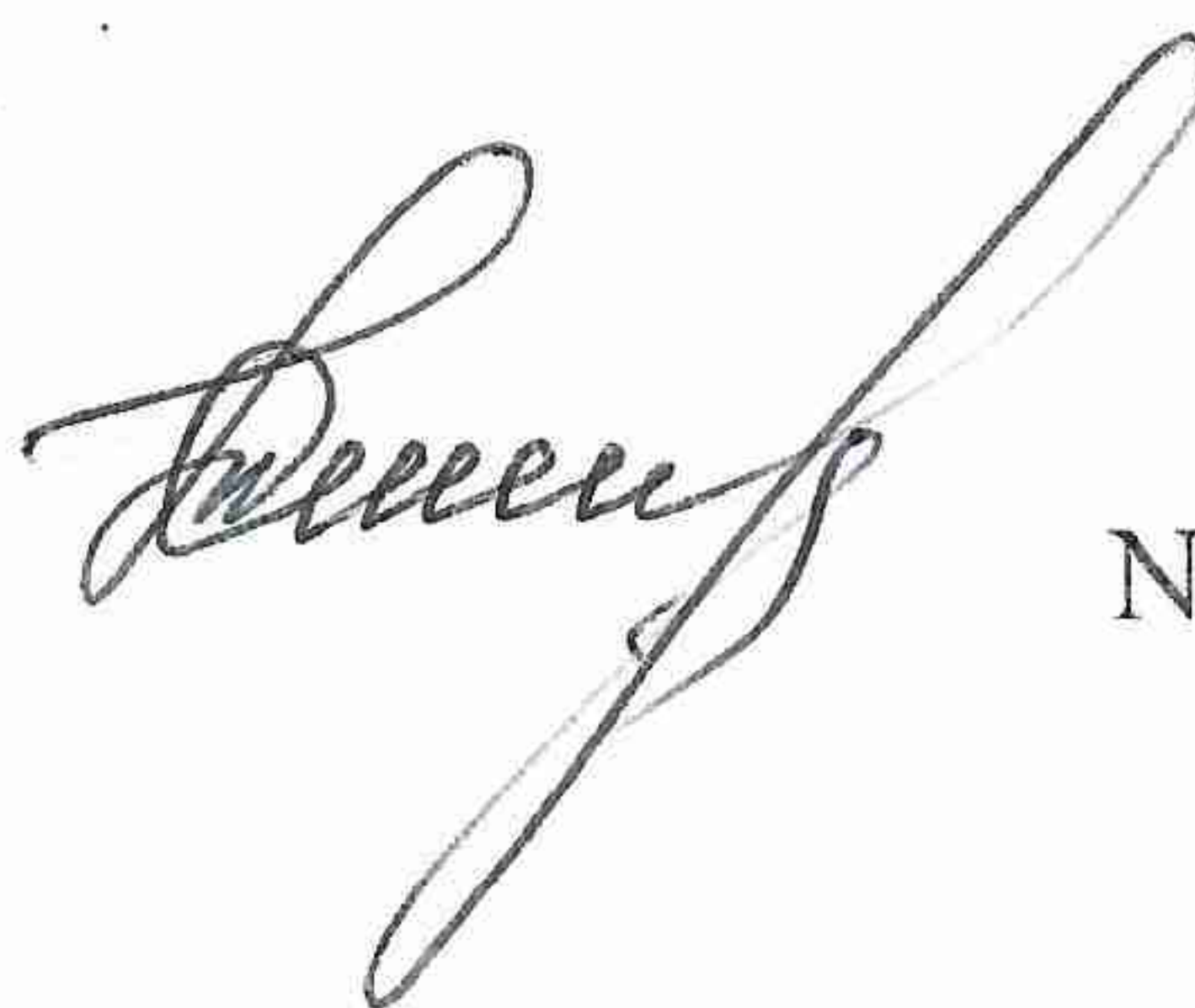
Vice-rector for scientific-pedagogical
and educational work, Ph.D., Professor



V.M. Zhmaylov

Approved at the meeting of the Scientific Council of the Faculty of Economics and
Management
from 25, 03 2022 p., protocol № 8 .

Chairman of the Scientific Council
of the Faculty of Economics
and Management Ph.D., Professor



N.I. Strochenko

PREFACE

The educational-professional program is a normative document that contains a system of educational components at the second (master's) level of higher education within the specialty 073 "Management", which defines the requirements for the level of education of persons who can start training under this program, the logical sequence of their study, the number of ECTS credits required to complete this program, as well as the expected learning outcomes that must be mastered by the master's degree.

Appointment of educational and professional program of the master's degree - preparation of the person for acquisition of theoretical and practical knowledge, abilities and skills sufficient for successful carrying out of scientific researches and performance of professional duties on a specialty 073 "Management", general principles of methodology of professional activity, others competencies sufficient for the effective implementation of innovative tasks of the appropriate level of professional activity. The educational and professional program takes into account the requirements of the Law of Ukraine "On Higher Education" and the National Qualifications Framework.

Users of the educational-professional program:

- applicants for higher education who study at Sumy National Agrarian University at the second (master's) level in the specialty 073 "Management", OP "Administrative Management";
- research and teaching staff of Sumy National Agrarian University, who train masters in the specialty 073 "Management" OP "Administrative Management";
- admissions Committee of Sumy National Agrarian University;
- examination commission of specialty 073 "Management" for OP "Administrative Management".

Professional examination was conducted by:

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|---|---|
| 1. Shapoval Yevhen Ivanovych | Director of Sumy Regional Municipal Enterprise "Fund for Investment of Social Spheres and Industry" |
| 2. Goncharova Natalia Olexandrivna | Deputy Head of the Department of Education and Science of Sumy City Council |
| 3. Kalalachevsky Eduard Vyacheslavovich | Director of Agroecoline LLC, Lebedyn district, Sumy region |

Methodical examination was conducted by:

- | | |
|------------------------------------|--|
| 1. Strochenko Natalia Ivanivna | Phd in Economic Sciences, Professor, Dean of the Faculty of Economics and Management |
| 2. Stoyanets Natalia Valeriyivna | Doctor of Economics, Professor
Department of Management |
| 3. Lyshenko Margarita Olexandrivna | Doctor of Economics, Professor,
Head of the Department of Marketing and Logistics |

1. REGULATORY REFERENCES

1. On higher education: Law of Ukraine of 01.07.2014. URL: <https://zakon.rada.gov.ua/laws/show/1556-18>.
2. National Qualifications Framework: Annex to the Resolution of the Cabinet of Ministers of Ukraine of November 23, 2011 № 1341. URL: <https://zakon.rada.gov.ua/laws/show/1341-2011-%D0%BF>.
3. National Classifier of Ukraine: Classifier of Professions SC 003: 2010 (Edition of 15.02.2019). URL: <https://zakon.rada.gov.ua/rada/show/va327609-10#n5>.
4. List of branches of knowledge and specialties in which higher education students are trained: Resolution of the Cabinet of Ministers of Ukraine № 266 of 26.04.2015. URL: <https://zakon.rada.gov.ua/laws/show/266-2015-%D0%BF>.
5. Development of educational programs. Methodical recommendations / Author: VM Zakharchenko, VI Lugovyi, Yu.M. Рашкевич, Ж.В. Talanova / Ed. V.G. Flint. - Kyiv: State Enterprise "Priorities", 2014. - 120 p.
6. On the peculiarities of the introduction of the list of branches of knowledge and specialties for which higher education students are trained.: Order of the Ministry of Education and Science of Ukraine dated 06.11.2015 № 1151 approved by the Cabinet of Ministers of Ukraine dated 29 April 2015 № 266. URL: <https://zakon.rada.gov.ua/laws/show/z1460-15>.
7. On the Conditions of Admission to Higher Educational Institutions of Ukraine in 2020 Order of the Ministry of Education and Science of Ukraine of October 11, 2019 № 1285. URL: <https://mon.gov.ua/storage/app/media/vishcha-osvita/vstup-2020/2019/10/priyomunakaz1110191285.pdf>.
8. Classification of economic activities: DK 009: 2010. URL: <https://evrovektor.com/kved/2010/>
9. On approval of the standard of higher education in the specialty 073 "Management" for (master's) second level of education: Order of the Ministry of Education and Science of Ukraine № 959 of July 10, 2019. URL: <https://mon.gov.ua/storage/app/media/vishcha-osvita/zatverdzeni%20standarty/2019/07/12/073-menedzhment-magistr.pdf>
10. On approval of Methodical recommendations for improving educational programs for training of foreigners and stateless persons in higher education institutions of Ukraine, taking into account the peculiarities of their training. Order of the Ministry of Education and Science of 05.07.2021 № 769 URL: http://kb.nuos.edu.ua/repository/data/Akr_Licenzirovanie/%D0%9D%D0%B0%D0%BA%D0%B0%D0%B7%D0%9C%D0%9E%D0%9D%D0%B2%D1%96%D0%B4_05.07.2021_%E2%84%96769_%D0%9C%D0%B5%D1%82%D0%BE%D0%B4_%D1%80%D0%B5%D0%BA%D0%BE%D0%BC%D0%B5%D0%BD%D0%B4%D0%B0%D1%86%D1%96%D1%97.pdf.

Useful links:

11. Standards and recommendations for quality assurance in the European Higher Education Area (ESG). URL: http://www.britishcouncil.org.ua/sites/default/files/standards-and-guidelines_for_qa_in_the_ehea_2015.pdf
12. Data for Sustainable Development Goals. ISCED (MCKO) 2013. URL: <http://www.uis.unesco.org/Education/Documents/isced-fields-of-education-training-2013.pdf>.

**4. PROFILE OF THE EDUCATIONAL PROGRAM IN THE SPECIALTY
073 « Management » (EP « Administrative Management »)**

4.1. General information	
Full name of the higher education institution and structure of the department	Sumy National Agrarian University, Faculty of Economics and Management
Cycle / level	8 level of the National Qualifications Framework of Ukraine (NQF). 7 the level of the European Qualifications Framework for lifelong learning (EQFLLL). The second cycle of the European Higher Education Area (HPFQEHEA)
Name of the field of knowledge	07 «Management and administration»
Name of specialty	073 «Management».
The official name of the educational program	«Administrative management».
Degree of higher education and title of qualification in the original language	Master of Administrative Management
Type of diploma and scope of educational program	Master's degree - single / double, 90 credits (1 year 4 months)
Availability of accreditation	Accreditation Commission of Ukraine, certificate: series ND 991991726 dated 25.09.2017 European Accreditation Agency Accreditation, Certification and Quality Assurance Institute – ACQUIN, Germany, certificate dated 27.09.2021, validity: until 30.03.2023
Prerequisites	The presence of a bachelor's degree or educational qualification level of a specialist in various specialties. No age restrictions
Languages of instruction	Ukrainian, German, English
Terms of the educational program	until July 1, 2024
Internet - the address of the permanent placement of the description of the educational program	http://snau.edu.ua/
4.2 - The purpose of the educational program	
Training of high-level specialists with fundamental knowledge, relevant competencies and practical skills for effective management and administration. Forming a qualitatively new level of personality, able to solve complex non-standard tasks and problems of innovation and research in the field of management, as well as combine knowledge, skills, communication skills and abilities with autonomous activities and responsibilities in solving tasks and problems in management.	
4.3 - Characteristics of the educational program	
Subject area (field of knowledge, specialization)	07 «Management and administration». 073 «Management». EP «Administrative management».
Orientation of the educational program	Educational and professional
The main focus of the educational program and specialization	Special education and training in the field of 07 "Management and Administration" specialty 073 "Management". <i>Key words:</i> management, administration, agrarian management, managerial decisions, efficiency, investments.

	Formation of students' competence in effective management and administration of enterprises and institutions of agriculture and other industries on the basis of systematic understanding of processes, forms and methods, environment and regulatory principles of its implementation, mastering methodological and practical approaches to assessing the state of the business entity.	
Features of the program	<p>The peculiarity and difference of the program is that it was launched at SNAU together with the University of Applied Sciences Weihenstephan -Triesdorf (Germany).</p> <p>The program is internationally accredited by ACQUIN. Studying in the 1st and 2nd semesters of the first year of study are semesters of international mobility. The program is a prerequisite for industrial and undergraduate internships in enterprises of various sectors of the economy and areas of activity, including agribusiness and international companies. The program provides teaching in Ukrainian, German and / or English. The content component of the program is unique and developed in collaboration with the University of Applied Sciences Weihenstephan - Triesdorf.</p>	
4.4. Suitability of graduates for employment and further study		
Придатність до працевлаштування	Name and code of the professional group Professional job title (position)	Name and code of the professional group Professional job title (position)
	12. Heads of enterprises, institutions and organizations	
	1210. Heads of enterprises, institutions and organizations	1210.1. Heads of enterprises, institutions and organizations
	1229. Heads of other major units	1229.1. head of the department
		1229.1. head of the sector
		1229.1. Deputy Head of Department
		1229.7. heads of other major divisions in the field of agriculture
	1231. Heads of economic and administrative departments	1231. Head of Department
		1231. Head of Sector
		1231. Head (director, chief, etc.) of the department
1231. Chief Specialist		
1239. Heads of other functional units	1239. Head of the farm	
13. Managers of small enterprises without management staff		
1312. Heads of small businesses without management in industry	1312. Director of a small enterprise for processing agricultural products	

	1319. Managers of other small enterprises without management staff	1319. Director (manager) of a small enterprise
	14. Managers (managers) of enterprises, institutions, organizations and their departments	
	1475. Managers (managers) for management and administration	1475.1 managers (managers) on management and administration of operational activities in enterprises of the agricultural sector
		1475.2 managers (managers) for coordination of administration activities related to the organization of work of all departments
	1477. Managers (managers) for the selection, provision and use of personnel	1477.1 Personnel Manager. HR-manager in the agricultural sector
	1479. Manager (manager) for the organization of consulting services	1479. Manager of consulting activities in the agricultural sector
	II. Professionals	
	2419. Professionals in the field of civil service (agricultural management), efficiency of economic activity, rationalization of production, innovation	2419.3 Civil Service Specialist
	2441. Professionals in the field of management and administration	2441. Research Fellow
		2441. Planning Economist
		2441 Economic Adviser
		2441 Economic Adviser
Further study.	Students have the right to continue their studies at the third (educational and scientific) level of higher education - Doctor of Philosophy. Acquisition of additional qualifications in the system of postgraduate education.	
4.5. Teaching and assessment		
Teaching and Teaching	Student-centered, problem-oriented learning, initiative self-study. Combined approach to learning: a combination of traditional and non-traditional teaching methods, involvement of foreign lecturers and practitioners in lectures. Teaching is carried out in the form of lectures, presentations, discussions, practical classes, trainings, situational games, seminars, application of case-study method with solving real problems, solving computational and analytical and creative problems, work in small groups, individual lessons, consultations with teachers, self-study, training based on research, internships in enterprises and organizations, individual project work based on production data of enterprises, application of software tools for evaluation and planning of RegioMAX and BER, e-learning in the Moodle system, preparation of master's thesis.	
Evaluation	Types of control: current, thematic, periodic, final, self-control. Current survey, test control, presentation of individual and group tasks, project work, performance of calculation-	

	analytical and situational tasks, practice reports. Final control - exams and tests, taking into account the accumulated points of current control. Final certification - preparation and public defense of the master's thesis. Qualification work should not contain academic plagiarism, including incorrect textual borrowing, fabrication and falsification. Qualification work is published in the SNAU repository. Assessment of students' knowledge is carried out according to the rating system
4.6 - Program competencies	
Integral competence (IC)	IC1. Ability to solve complex problems and problems in the field of management or in the learning process, involving research and / or innovation under uncertain conditions and requirements.
General Competences (GC)	GC 1. Ability to conduct research at the appropriate level. GC 2. Ability to communicate with representatives of other professional groups of different levels (with experts from other fields of knowledge / types of economic activity). GC 3. Information and communication technology skills. GC 4. Ability to motivate people and move towards a common goal. GC 5. Ability to act based on ethical considerations. GC 6. Ability to generate new ideas (creativity). GC 7. Ability to abstract thinking, analysis and synthesis
Professional competencies of the specialty (PC)	PC1. Ability to select and use management concepts, methods and tools, including in accordance with defined objectives and international standards. PC2. Ability to set values, visions, mission, goals and criteria by which the organization determines further directions of development, to develop and implement appropriate strategies and plans. PC3. Ability for self-development, lifelong learning and effective self-management. PC4. Ability to effectively use and develop the organization's resources. PC5. Ability to create and organize effective communications in the management process. PC6. Ability to form leadership qualities and demonstrate them in the process of managing people. PC7. Ability to develop projects, manage them, show initiative and entrepreneurship. PC8. Ability to use psychological technology to work with staff. PC9. Ability to analyze and structure the problems of the organization, make effective management decisions and ensure their implementation. PC10. Ability to manage the organization and its development. PC11. Ability to form alternative strategic directions for the development of the object of management. PC12. Ability to substantiate the parameters of the directions of enterprise development, to work out the economic characteristics of the ways of their implementation. PC13. Ability to communicate freely in a foreign language. PC14. Ability to use modern information technologies, methods of empirical and social research.

	<p>PC15. Ability to form an effective system of accounting and control of the enterprise in order to make effective management decisions.</p> <p>PC16. Ability to analyze markets, to form a system of promotion of goods and services, to develop the image of the object of management</p>
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4.7. Program learning outcomes

<p>PR1. Critically comprehend, select and use the necessary scientific, methodological and analytical tools for management in unpredictable conditions.</p> <p>PR2. Identify problems in the organization and justify methods of solving them.</p> <p>PR3. Design effective management systems for organizations.</p> <p>PR4. Substantiate and manage projects, generate business ideas.</p> <p>PR5. Plan the activities of the organization in strategic and tactical sections.</p> <p>PR6. Have the skills to make, justify and ensure the implementation of management decisions in unpredictable conditions, taking into account the requirements of applicable law, ethical considerations and social responsibility.</p> <p>PR7. Organize and carry out effective communication within the team, with representatives of various professional groups and in the international context.</p> <p>PR8. Use specialized software and information systems to solve management problems of the organization.</p> <p>PR9. Be able to communicate in professional and scientific circles in the state and foreign and Ukrainian languages.</p> <p>PR10. Demonstrate leadership skills and ability to work in a team, interact with people, influence their behavior to solve professional problems.</p> <p>PR11. Provide personal professional development and planning your own time.</p> <p>PR12. Be able to delegate authority and management of the organization (unit).</p> <p>PR13. Be able to plan and implement information, methodological, material, financial and personnel support of the organization (unit).</p> <p>PR14. To substantiate the parameters of the directions of enterprise development, to work out the economic characteristics of the ways of their realization.</p> <p>PR15. Be able to determine the effectiveness of financial and investment projects</p> <p>PRN16. Conduct marketing research of selected value chains using a variety of tools.</p>
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4.8. Resource support for program implementation

Staffing	<p>Training of masters in the specialty 073 "Management" OP "Administrative Management" is carried out by 1 graduating department: the Department of Public Administration. The department is headed by Doctor of Sciences, Professor.</p> <p>A total of 19 research and teaching staff who are part of the support group, including</p> <ul style="list-style-type: none"> - doctors of sciences, professors - 5; - doctors of sciences, associate professors - 2; - Candidates of Sciences, Associate Professors - 9; - Candidates of Sciences, Senior Teachers - 1; - senior teachers without a scientific degree - 2. <p>Every semester, foreign lecturers-professors from the University of Applied Sciences Weinstefan-Trisdorf (Germany) are involved in teaching.</p> <p>The educational and professional program is implemented by teachers who are fluent in foreign languages (certificate B2 - 14, certificate C1 - 2, certificate C2 - 1), have completed research internships abroad and at enterprises, participate in international research projects.</p> <p>In order to increase the practical orientation of the educational process, leading specialists-practitioners and foreign specialists are involved in</p>
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		conducting lectures.
Logistics		<p>The provision of training facilities, computer workstations, multimedia equipment meets the needs. All the necessary social and household infrastructure is available, the number of places in dormitories meets the requirements.</p> <p>To implement the educational and professional program at the Faculty of Economics and Management there are specialized training and computer laboratories equipped with the necessary equipment and software (software Regio MAX, BEP, Diamond FMS, 1C: Agricultural Management, access to 1C: ITS Ukraine, 1C: Enterprise 8.2, Master Test).</p>
Information and educational methodological support	and and	<p>The official website of SNAU www.snau.edu.ua contains information about educational programs, educational, scientific and educational activities, structural units, admission rules, international cooperation, practice and employment, contacts.</p> <p>All SNAU registered users have unlimited access to the Internet. The fund of the scientific library of SNAU contains more than 313 thousand copies of educational and scientific literature, periodicals. More than 76,700 entries have been made in the electronic catalog. Electronic databases of secondary information are created and used - second-hand catalog (over 1100 records), catalog of dissertations (363 records), catalog of abstracts (2585 records), etc.</p> <p>An electronic card index of book support has been created. The reading room is equipped with wireless Internet access. All library resources are available through the university website: http://library.snau.edu.ua</p> <p>All disciplines of the course of educational and professional training in marketing are provided with lecture notes, methodical recommendations for practical classes and independent work, methodical recommendations for professional internships and undergraduate practices, as well as recommendations for master's qualification work. The university has connections to the Scopus and Web of Science scientometric databases.</p>
4.9. Academic mobility (regulated by the Resolution of the Cabinet of Ministers of Ukraine № 579 "On approval of the Regulations on the procedure for exercising the right to academic mobility" of August 12, 2015)		
National mobility	credit	On the basis of bilateral agreements of scientific and educational direction between Sumy National Agrarian University and universities of Ukraine: NSC "IAE" NAAS, SI "Institute of Economics and Forecasting" NAS, Poltava State Agrarian Academy, Kharkiv National Agrarian University named after VV Dokuchaev, State University telecommunications.
International mobility	credit	<p>To date, SNAU has concluded more than 150 agreements (including more than 90 agreements with educational and research institutions) on cooperation with foreign partners from more than 25 countries. SNAU's activities in the international educational space focus on long-term programs and projects aimed at improving the quality of educational and scientific activities to the level of world standards. SNAU is an official partner of the international network of universities in the Black Sea and Eastern Mediterranean BSEMAN, the Visegrad Union of Universities and the International Partnership Network for Agricultural Management. SNAU students have the opportunity to study abroad under ERASMUS + credit mobility programs and on the basis of memoranda of cooperation.</p> <p>Since 2002, SNAU together with the University of Applied Sciences Weinstefan-Trisdorf (Germany) has been implementing the</p>

	<p>international master's program "International Agrarian Management". In 2008, with the assistance of the Ministry of Agrarian Policy of Ukraine, an agreement was signed, which provides for joint management of the Master's course "Administrative Management" in both partner universities, the right to receive double degrees, academic and student exchange, etc. Every semester there are international seminars for students of the program at SNAU with the participation of teachers from a German partner university with a parallel assessment of students' residual knowledge in compulsory subjects.</p> <p>This allows students to receive Diplomas of Education and Certificates of International Standard from the University of Applied Sciences Weinstefan-Trisdorf at the end of their studies.</p>
Training of foreign applicants for higher education	According to the "Rules of admission to Sumy NAU". Higher education students from other countries are taught in Ukrainian and English.
National credit mobility	On the basis of bilateral agreements of scientific and educational direction between Sumy National Agrarian University and universities of Ukraine: NSC "IAE" NAAS, SI "Institute of Economics and Forecasting" NAS, Poltava State Agrarian Academy, Kharkiv National Agrarian University named after VV Dokuchaev, State University telecommunications.
Training of foreign applicants for higher education	According to the "Rules of admission to Sumy NAU". Higher education students from other countries are taught in Ukrainian and English.

5. LIST OF COMPONENTS OF THE EDUCATIONAL PROFESSIONAL / SCIENTIFIC PROGRAM

Specialty 073 Management OS "Master" OP Administrative Management

Code	Components of the educational program (academic disciplines, course projects / works, practices, qualification work)	Number of credits	Control form	Semester
1. Mandatory components (OK) OP				
NDZP 1	Methods of empirical and social research	3	Exam	3
NDZP 2	Economic informatics	3		2
NDZP 3	Agrarian policy	4	Exam	3
NDZP 4	Ukrainian as a foreign language	3	Exam	2
NDPP 1	Business management	6	Exam	2
NDPP 2	Economics of production	5	Exam	2
NDPP 3	Analysis and control of the enterprise	5	Exam	2
NDPP 4	Enterprise planning	6	Exam	1
NDPP 5	International agricultural marketing strategy	7	Exam	1
NDPP 6	Project planning and evaluation	6	Exam	3
	The total amount of required components	48		
2. Selective components (VC) OP				
VND 1	Elective discipline 1	3	Credit	3
VND 2	Elective discipline 2	3	Exam	1
VND 3	Elective discipline 3	3	Credit	2
VND 4	Elective discipline 4	4	Credit	3
VND 5	Elective discipline 5	7	Exam	1
VND 6	Elective discipline 6	3	Exam	1
VND 7	Elective discipline 7	4	Credit	3
	The total amount of sample components	27		
	Professional internship Pre-diploma practice	5		
	Diploma design and defense of diploma project	10		
	Total	15		
	TOTAL VOLUME OF THE EDUCATIONAL PROGRAM	90		

List of disciplines to choose from

Cipher	Subjects	Semester	Minimum number of credits / hours	Form final control
1. Cycle of professionally-oriented humanitarian and socio-economic training at the choice of the educational institution				
VC 1	Conflictology and psychology of management	3	3/90	Credit
	Business administration			
VC 2	Administrative audit	1	3/90	Exam
	International trade			
2. Cycle of professionally-oriented humanitarian and socio-economic training at the choice of the educational institution				
VC 3	Compilation and evaluation of the balance sheet	2	3/90	Credit
	Automated accounting system			
VC 4	Quality management	3	4/120	Credit
	Change management			
3. Cycle of professional training of the student's choice				
VC 5	Management consulting	1	7 / 210	Exam
	Agrotechnical consulting			
VC 6	Territorial economic management	1	3/90	Exam
	The concept of enterprise development			
VC 7	Database protection systems	3	3 / 90	Credit
	Information protection technology			

6. Matrix of compliance of program competencies with the components of the educational program

№	COMPONENT	Integrated and general competencies (IC/GC)								
		IC1	GC1	GC 2	GC3	GC 4	GC 5	GC6	GC 7	
1	Methods of empirical and social research	+	+		+			+		+
2	Economic informatics	+	+		+			+		+
3	Agrarian policy	+	+	+				+		+
4	Ukrainian as a foreign language	+	+							
5	Business management	+	+		+					+
6	Economics of production	+			+					+
7	Analysis and control of the enterprise	+	+		+					+
8	Enterprise planning	+	+		+					+
9	International agricultural marketing strategy	+	+	+	+					+
10	Project planning and evaluation	+	+		+	+				+
11	Professional internship	+	+						+	+
12	Pre-diploma practice	+	+						+	+
13	Diploma design and defense of diploma project	+	+						+	+

Professional competencies of the specialty (PC)

№	COMPONENT	Professional competencies of the specialty (PC)																
		PC 1	PC 2	PC 3	PC 4	PC 5	PC 6	PC 7	PC 8	PC 9	PC 10	PC 11	PC 12	PC 13	PC 14	PC 15	PC 16	
1	Methods of empirical and social research	+							+						+			
2	Economic informatics	+			+										+			
3	Agrarian policy	+	+															+
4	Ukrainian as a foreign language												+					
5	Business management	+			+				+									
6	Economics of production				+							+						
7	Analysis and control of the enterprise				+				+									
8	Enterprise planning	+	+		+				+			+						
9	International agricultural marketing strategy		+							+								+
10	Project planning and evaluation	+	+		+							+						
11	Professional internship											+						
12	Pre-diploma practice											+						
13	Diploma design and defense of diploma project		+									+			+			+

8. STATE ATTESTATION

<p>Forms of certification of applicants for higher education</p>	<p>Certification of graduates of the specialty 073 "Management" in the educational program "Administrative Management" is conducted in the form of defense of a master's thesis.</p> <p>The attestation is carried out openly and publicly and ends with the awarding of the qualification "Master of Administrative Management" by the examination commission and the issuance of a standard diploma for awarding him a master's degree. The personal composition of the members of the examination commission is approved by the order of the rector.</p>
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